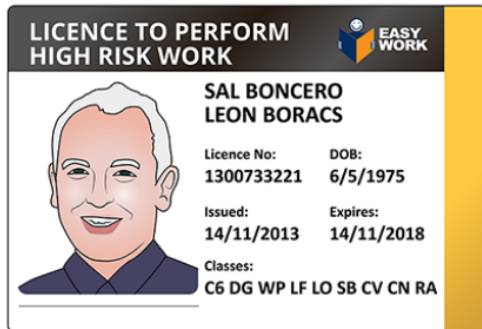


Australian national forklift licence test



Australia has a national forklift test. Easy Guides has made a practice test for you to get ready for the test.

Features:

- Based on the national assessment instrument
- 80 questions
- Student copy
- Trainer's copy with answers
- Print as many copies as you like.

PRACTICE TEST

Student Copy

TLILIC0003
Licence to operate a forklift truck



Industry Training Resources

Question 1

What is a counterbalanced forklift truck?

Choose the Answer:

Answer

Question 2

Where is the point of balance on a forklift truck?

Choose the Answer:

Answer

Question 3

What is a forklift truck?

Choose the Answer:

Answer

SAMPLE

Question 4

What should you check in a logbook?

Choose the THREE Answers:

Answer

Question 5

You have your High Risk Work Licence. You go to a new job. You are about to use a forklift you haven't used before. What must your boss do before you use the forklift?

Choose the Answer:

Answer

Question 6

DUTY OF CARE - EMPLOYER

What should an employer/boss do to keep you healthy and safe at work?

Choose THREE Answers.

Answer

Question 7

What is your duty of care as a worker?

Choose THREE Answers:

Answer

Question 8

DUTY OF CARE - EMPLOYEE

You have a High Risk Work licence. What happens if you don't work safely? What can a health and safety regulator (eg. WorkSafe) do to you?

Choose TWO Answers:

Answer

SAMPLE

Question 9

You are at work. Where might you find information in writing about workplace SAFETY?

Circle Yes or No if this is somewhere you would find safety information:

Answer
FINDING SAFETY INFORMATION A code of practice. Yes / No A lunch roster. Yes / No An operator's manual. Yes / No Australian Standards. Yes / No An attendance record. Yes / No A WHS/OHS Act. Yes / No

Question 10

Once you know what the job is, what other things do you need to plan for?

Choose THREE Answers:

Answer

Question 11

Which of the following surface conditions could make the forklift truck unstable?

Choose FOUR Answers:

Answer

Question 12

Why should you check the operating area when planning the job.

Select TWO Answers:

Answer

Question 13

Why should you check the path where you will be travelling?

Choose TWO Answers:

Answer

--

Question 14

How can you warn and direct people and vehicles on site when you are using your forklift?

Choose THREE Answers:

Answer

Question 15

What is a hazard?

Choose the Answer:


Answer

Question 16

What is a risk?

Choose the Answer:

Answer



FORK TRUCK LOAD AND WARNING NOTICE

Operators must be trained and authorised. Do not operate the lift truck if it is in need of repair. This capacity plate is not transferable and is invalidated by any change to specifications.

MODEL: A12345A	S/NO: 123456	MAST: 2W370
MAST/CARRIAGE TILT DEGREES:		TYRE PRESSURES KPA:
FORWARD/DOWN: 6	FRONT: 686	REAR: 686
BACK/UP: 12	TYRE TYPE: PNEUMATIC	
DRIVE WHEELS: SINGLE	TRACTION BATTERY WEIGHT (KG) MIN: N.A.	MAX: N.A. VOLT: N.A.
TARE WEIGHT WITHOUT TRACTION BATTERY (KG):	2745	HIRE 921

RATED CAPACITIES - SIDESHIFT & LOAD IN CENTRE POSITION

	LOAD CENTRE (MM)	LIFT/LOAD HEIGHT (MM)	MAST VERTICAL CAPACITY (KG)	MAST FORWARD CAPACITY (KG)
SIDESHIFT	600	3700	1575	900

PLATE I.D.: **12345**
DEALER: **EASY GUIDES PTY LTD**

Question 46

Can you safely lift a load with a load centre of 775 mm that weighs 1575 kg?

Answer

Question 47

You have to lift a load onto a shelf 3500 mm off the ground. Can you lift the load with this forklift?

Tick **FOUR** answers:

Answer	
Weigh the load.	
Guess the weight of the load.	
The weight may be marked on the load.	
Check the weighbridge note, consignment note, or similar.	
Lift the load and see if the back of your forklift tips up.	
Calculate the weight of the load.	

Question 51

There is a load of pallets to be moved. The load is cartons stacked on a pallet. What is the total weight? Don't forget to count the pallet.

- Four (4) cartons per layer
- Six (6) layers
- One (1) carton = 25 kg
- Pallet = 35 kg

Answer

Question 52

There is a load to be moved. It is 3 drums full of water, on a pallet. What is the weight of three (3) drums of water, and the pallet?

- Each empty drum weighs 13 kg (kilograms)
- Each drum can hold 200 L (litres)
- Water = 1 kg per litre
- The pallet weighs 35

Answer

--

Question 53

You have to move a load of 44 bags of flour on a pallet. What is the total weight? Don't forget to count the pallet.

- Each bag weighs 25 kg
- Pallet weighs 35 kg

Answer

Question 54

You need to use an attachment. This will change the rated capacity. Where can you find this information?

Answer

Question 55

Where would you find information on the right way to put on a forklift attachment?

Answer

Question 56

What could happen to the load capacity if you add an attachment to the forklift?

Tick TWO Answers:

Answer	
The load centre distance might increase.	
The forklift might be able to lift more weight.	
The forklift will have an increased capacity.	
You might have reduced load capacity. The forklift won't be able to lift as much.	

Question 57

What movements should you be able to do on a forklift truck?

Tick THREE answers:

Answer	
Be able to raise and lower the forklift carriage.	
Be able to drive the forklift at full speed to save work time.	
Be able to forward tilt the mast to place loads into racks.	
Be able to take risks when necessary to get the job done.	
Be able to travel with the load slightly tilted back.	

Question 58

Which are start-up operational checks AFTER you have turned the forklift on?

Tick THREE answers:

Answer	
Check the steering.	
Check the logbook.	
Check that the indicator lights are working.	
Check the data plate.	
Check the tyre pressure.	
Start moving and check brakes.	

Question 59

How many points of contact should you have when you get on and off a forklift?

Answer

Question 60

When travelling up a ramp, which way should the load face?

Answer

Question 61

**You are operating the forklift. Your view is blocked.
What should you do?**

Tick THREE answers:

Answer	
If you cannot see over the load, ask someone to help guide you.	
Carry a spotter on top of the load.	
Go in reverse.	
Travel forwards slowly because you can't see.	
Repack the load so that you can see over it.	

Question 62

Why is it dangerous to turn a forklift on a slope/ramp?

Tick TWO answers:

Answer	
The forklift might tip over turning on a ramp.	
The forklift might lose power.	
You might have to stop the forklift.	
You might lose the load and the forklift might tip over.	

Question 63

Why is it dangerous to travel with the load raised high?

Answer

Question 64

What is the right height to carry a load on a forklift?

Tick TWO answers:

Answer	
Carry the load at axle height.	<input type="checkbox"/>
Carry the load at the top of the mast.	<input type="checkbox"/>
Carry the load at 700 mm load centre distance.	<input type="checkbox"/>
Carry the load as close to the ground as possible.	<input type="checkbox"/>

Question 65

Are you allowed to carry a passenger on a forklift?

Answer
<input type="text"/>

Question 66

Why is it unsafe to lift or lower a load over people?

Answer
<input type="text"/>

Question 67

Why is it unsafe to carry a load on only one fork arm / tyne?

Tick FOUR answers:

Answer	
The load will not be stable and might move.	
The forklift will be unstable and might tip over.	
You might not see where you are going.	
The fork arm might be damaged.	
You may have to travel in reverse.	
The forklift is not designed to use one fork arm / tyne.	

Question 68

What should you think about when stacking loads one on top of the other?

Tick FOUR answers:

Answer	
Stack the heaviest goods at the bottom.	
Stack the heaviest goods at the top.	
Always stack goods on a solid level surface.	
Do not let the stack become too high and unstable.	
Make sure the load centre distance is more than 600 mm.	
Make sure the load underneath can support the weight of the load on top.	

Question 69

You are using a loading dock. There is a gap between the loading dock and the truck. What should you do?

Answer

--

Question 70

What can cause a forklift to tip over **SIDEWAYS** when travelling?

Tick **THREE** answers:

Answer

Turning when going too fast.

Using forward tilt of the mast while you are travelling.

Driving with a flat tyre.

Not centering the side shift.

Not putting the load against the heel of the fork arms.

Question 71

Why should you centralise the side-shift before travelling with a load?

Answer

--

Question 72

How does a forklift change when you use a jib attachment?

Tick THREE answers:

Answer	
The load might swing.	
You will be able to carry more load.	
The capacity of the forklift will be lower.	
The centre of gravity will change. The forklift will be less stable.	
The forklift will be more stable.	

Question 73

What can cause a forklift to tip over FRONTWARDS or BACKWARDS when travelling?

Tick THREE answers:

Answer	
The load is positioned too far forward.	
Turning too fast.	
Driving with the mast tilted forward.	
Driving on a slippery surface.	
Braking suddenly when going fast.	

Question 74

Why do you need to check a load when you are lifting, moving, lowering and placing a load?

Answer

Question 75

What should you do if the forklift tips over sideways?

Choose FOUR Answers:

Answer	
Hold on to the steering wheel.	
Stay in the forklift. Lean away from the direction the forklift is tipping.	
Jump out of the forklift as quickly as possible.	
Brace yourself. Wait until the forklift is and it is safe to get off.	
Turn the steering wheel. Try and straighten the forklift.	
DO NOT jump from the forklift.	

Question 76

Why should you always wear a seatbelt?

Answer

Question 77

What should you do if the forklift fails and stops working properly?

Tick FIVE answers:

Answer	
Tag and lock out the machine.	
Report the problem to management.	
Try using your forklift until the end of your shift.	
Stop the forklift as soon as possible. Use the emergency stop button if possible.	
Get the forklift checked and repaired before it is used again.	
Lower the load if possible.	
Drive slowly.	

Question 78

Which of the following are safe or unsafe situations?

Circle the correct answer in each sentence:

Answer
A loose, poorly stacked load. Safe or unsafe? Unsafe / Safe
Brake failure. Safe or unsafe? Unsafe / Safe
Steering failure. Safe or unsafe? Unsafe / Safe
Operating your forklift outside the warehouse. Safe or unsafe? Unsafe / Safe
Keeping your seatbelt on when you operate the forklift. Safe or unsafe? Unsafe / Safe

Question 79

What should you do when you park a forklift?

Tick TWO answers:

Answer	
Park on or near pedestrian walkways.	
Get off, making sure you maintain three (3) points of contact.	
Park near an emergency exit.	
Park near fire-fighting devices.	
Lower the forks or the forklift attachment all the way to the ground.	
Park near first aid stations or emergency showers.	
Park next to doorways.	

Question 80

Why should you take out the ignition key before you leave a forklift?

Answer

Score for assessment

TLILIC0003 Licence to operate a forklift truck

Knowledge Assessment	
Student name / ID:	
Student signature:	
Answers:	_____ / 80
Percentage:	
Result (circle):	Satisfactory Not satisfactory
Trainer/supervisor name:	
Trainer/supervisor ID:	
Signature:	



Assessor comments to clarify assessment results:

.....

.....

If you have any questions about your results, speak to your trainer/supervisor.

PRACTICE TEST

Trainer's copy with ANSWERS

TLILIC0003
Licence to operate a forklift truck



Industry Training Resources

Question 1

What is a counterbalanced forklift truck?

Choose the correct answer:

Correct Answer

A forklift truck where all the weight behind the load is used to counterbalance the load.

Question 2

Where is the point of balance on a forklift truck?

Choose the correct answer:

Correct Answer

✔ The point of balance is where the front tyres touch the ground.

Question 3

What is a forklift truck?

Choose the correct answer:

Correct Answer

✔ A forklift truck is a powered industrial truck used to lift and move loads.

Question 4

What should you check in a logbook?

Choose the THREE correct answers:

Correct Answer

✔ Check that all reported defects have been repaired.

✔ Check that scheduled maintenance has been carried out.

✔ Check that the logbook is up to date.

Question 5

You have your High Risk Work Licence. You go to a new job. You are about to use a forklift you haven't used before. What must your boss do before you use the forklift?

Choose the correct answer:

Correct Answer

- ✔ Give you information, training, instruction and have you supervised on the forklift.

Question 6

DUTY OF CARE - EMPLOYER

What should an employer/boss do to keep you healthy and safe at work?

Choose THREE correct answers.

Correct Answer

- ✔ Give you information, instruction and supervision so that you can work safely.
- ✔ Make sure the building and machinery is not unsafe.
- ✔ Make sure that the workplace doesn't have any risks to your health and safety.

Question 7

What is your duty of care as a worker?

Choose THREE correct answers:

Correct Answer

- ✔ Help your boss to follow WHS/OHS laws.
- ✔ Take care of your health and safety at work.
- ✔ Take care of the health and safety of others at work.

Question 8

DUTY OF CARE - EMPLOYEE

You have a High Risk Work licence. What happens if you don't work safely? What can a health and safety regulator (eg. WorkSafe) do to you?

Choose **TWO** correct answers:

Correct Answer

You may lose your high risk work licence. You may have to do your test again.

You may be prosecuted and go to court.

Question 9

You are at work. Where might you find information in writing about workplace SAFETY?

Choose **Yes** or **No** if this is somewhere you would find safety information:

Correct Answer

FINDING SAFETY INFORMATION

A code of practice. **Yes**

A lunch roster. **No**

An operator's manual. **Yes**

Australian Standards. **Yes**

An attendance record. **No**

A WHS/OHS Act. **Yes**

Question 10

Once you know what the job is, what other things do you need to plan for?

Choose **THREE** correct answers:

Correct Answer

Work permits you may need.

Equipment you will need.

The forklift's capacity to carry the load.

Correct Answer

Supervisors, safety officers and other workers.

Health and safety representatives or committee members.

Workplace engineers (if you have them), managers in charge.

Question 18

Which of the following are risk control measures?

Choose THREE correct answers:

Correct Answer

Check that you have a clear travel path.

Explain the job to any workers helping you.

Make sure you have enough lighting, especially at night.

Question 19

Which of following are hazards?

Choose the hazard in each question.

Correct Answer

Question 1. Which one is a hazard? area with poor light

Question 2. Which one is a hazard? other plant and equipment

Question 3. Which one is a hazard? blind corners

Question 4. Which one is a hazard? pedestrians

Question 5. Which one is a hazard? wet surface

Question 6. Which one is a hazard? other forklifts

Question 7. Which one is a hazard? overhead service lines

Question 20

Arrange the levels of the Hierarchy of Hazard Control in the right order from

Step 1 to 6:

Correct Answer

Elimination
Substitution
Isolation
Engineering control measures
Administrative practices
Personal protective equipment (PPE)

Question 21

Choose the correct answer in each drop-down list:

Correct Answer
In the Australian Standard, the closest you can work (NO GO ZONE) near overhead electric power lines on poles is 3 metres In the Australian Standard, the closest you can work (NO GO ZONE) near overhead electric power lines on towers is 8 metres Check your state or territory as distances may vary.

Question 22

You are working near overhead electric power lines.
How can you find out their voltage?

Choose the correct answer:

Correct Answer
Find out who is responsible for the overhead electric power lines. Ask them what the voltage is.

Question 23

Visual indicators are used so that you can see overhead electric power lines.

Which visual indicators are used? Choose **FOUR** correct answers:

Correct Answer

Question 45

Can you lift a load heavier than the data plate of your forklift says it can lift?

Choose the correct answer:

Correct Answer

No. A forklift cannot lift more than it's rated capacity.

Question 46

Can you safely lift a load with a load centre of 775 mm that weighs 1575 kg?

Choose the correct answer:

Correct Answer

No. The load centre is more than 600 mm.

Question 47

You have to lift a load onto a shelf 3500 mm off the ground. Can you lift the load with this forklift?

Choose the correct answer:

Correct Answer

Yes. The load is less than the maximum lift height.

Question 48

Can a load weighing 1500 kg and with a load centre of 600mm be lifted with the mast in the vertical position?

Choose the correct answer:

Correct Answer

Yes. The load is 1200 mm long. The load centre distance is 600 mm.

Question 49

You have to lift a load. You can use the mast vertically. What is the heaviest load you can lift?

Choose the correct answer:

Correct Answer

1575 kg

Question 50

How can you tell the weight of a load?

Choose FOUR correct answers:

Correct Answer

Weigh the load.

The weight may be marked on the load.

Check the weighbridge note, consignment note, or similar.

Calculate the weight of the load.

Question 51

There is a load of pallets to be moved. The load is cartons stacked on a pallet. What is the total weight? Don't forget to count the pallet.

Choose the correct answer:

- Four (4) cartons per layer
- Six (6) layers
- One (1) carton = 25 kg
- Pallet = 35 kg

Correct Answer

635 kg

Question 52

There is a load to be moved. It is 3 drums full of water, on a pallet. What is the weight of three (3) drums of water, and the pallet?

- Each empty drum weighs 13 kg (kilograms)
- Each drum can hold 200 L (litres)
- Water = 1 kg per litre
- The pallet weighs 35

Correct Answer

674 kg (0.67 tonnes)

Question 53

You have to move a load of 44 bags of flour on a pallet. What is the total weight? Don't forget to count the pallet.

Choose the correct answer:

- Each bag weighs 25 kg
- Pallet weighs 35 kg

Correct Answer

1135 kg

Question 54

You need to use an attachment. This will change the rated capacity. Where can you find this information?

Select one or more correct answers:

Correct Answer

On the forklift data plate.

Question 55

Where would you find information on the right way to put on a forklift attachment?

Choose the correct answer:

Correct Answer
In the manufacturer's instructions, such as a manual.

Question 56

What could happen to the load capacity if you add an attachment to the forklift?

Choose TWO correct answers:

Correct Answer
The load centre distance might increase.
You might have reduced load capacity. The forklift won't be able to lift as much.

Question 57

What movements should you be able to do on a forklift truck?

Choose THREE correct answers:

Correct Answer
Be able to raise and lower the forklift carriage.
Be able to forward tilt the mast to place loads into racks.
Be able to travel with the load slightly tilted back.

Question 58

Which are start-up operational checks AFTER you have turned the forklift on?

Choose THREE correct answers:

Correct Answer

Check the steering.

Check that the indicator lights are working.

Start moving and check brakes.

Question 59

How many points of contact should you have when you get on and off a forklift?

Choose the correct answer:

Correct Answer

Have three points of contact.

Question 60

When travelling up a ramp, which way should the load face?

Choose the correct answer:

Correct Answer

The load should be facing up the ramp.

Question 61

**You are operating the forklift. Your view is blocked.
What should you do?**

Choose THREE correct answers:

Correct Answer

If you cannot see over the load, ask someone to help guide you.

Go in reverse.

Repack the load so that you can see over it.

Question 62

Why is it dangerous to turn a forklift on a slope/ramp?

Choose TWO correct answers:

Correct Answer
The forklift might tip over turning on a ramp.
You might lose the load and the forklift might tip over.

Question 63

Why is it dangerous to travel with the load raised high?

Choose the correct answer:

Correct Answer
The forklift may tip over.

Question 64

What is the right height to carry a load on a forklift?

Choose TWO correct answers:

Correct Answer
Carry the load at axle height.
Carry the load as close to the ground as possible.

Question 65

Are you allowed to carry a passenger on a forklift?

Choose the correct answer:

Correct Answer
Only when the forklift is designed to carry passengers.

Question 66

Why is it unsafe to lift or lower a load over people?

Choose the correct answer:

Correct Answer
The load or part of the load could fall and you could injure or even kill someone.

Question 67

Why is it unsafe to carry a load on only one fork arm / tyne?

Choose FOUR correct answers:

Correct Answer
The load will not be stable and might move.
The forklift will be unstable and might tip over.
The fork arm might be damaged.
The forklift is not designed to use one fork arm / tyne.

Question 68

What should you think about when stacking loads one on top of the other?

Choose FOUR correct answers:

Correct Answer
Stack the heaviest goods at the bottom.
Always stack goods on a solid level surface.
Do not let the stack become too high and unstable.
Make sure the load underneath can support the weight of the load on top.

Question 69

You are using a loading dock. There is a gap between the loading dock and the truck. What should you do?

Choose the correct answer:

Correct Answer

Use a dock or bridge plate that is securely attached.

Question 70

What can cause a forklift to tip over SIDEWAYS when travelling?

Choose THREE correct answers:

Correct Answer

Turning when going too fast.

Driving with a flat tyre.

Not centering the side shift.

Question 71

Why should you centralise the side-shift before travelling with a load?

Choose the correct answer:

Correct Answer

If the side-shift is centralised the load will be balanced.

Question 72

How does a forklift change when you use a jib attachment?

Choose THREE correct answers:

Correct Answer
The load might swing.
The capacity of the forklift will be lower.
The centre of gravity will change. The forklift will be less stable.

Question 73

What can cause a forklift to tip over FRONTWARDS or BACKWARDS when travelling?

Choose THREE correct answers:

Correct Answer
The load is positioned too far forward.
Driving with the mast tilted forward.
Braking suddenly when going fast.

Question 74

Why do you need to check a load when you are lifting, moving, lowering and placing a load?

Choose the correct answer:

Correct Answer
In case there is a problem with the load while you are moving it.

Question 75

What should you do if the forklift tips over sideways?

Choose FOUR correct answers:

Correct Answer
Hold on to the steering wheel.
Stay in the forklift. Lean away from the direction the forklift is tipping.
Brace yourself. Wait until the forklift is and it is safe to get off.
DO NOT jump from the forklift.

Question 76

Why should you always wear a seatbelt?

Choose the correct answer:

Correct Answer
The seatbelt will stop you falling out of the forklift if it tips over.

Question 77

What should you do if the forklift fails and stops working properly?

Choose FIVE correct answers:

Correct Answer
Tag and lock out the machine.
Report the problem to management.
Stop the forklift as soon as possible. Use the emergency stop button if possible.
Get the forklift checked and repaired before it is used again.
Lower the load if possible.

Question 78

Which of the following are safe or unsafe situations?

Choose the correct answer in each drop-down list:

Correct Answer
A loose, poorly stacked load. Safe or unsafe? Unsafe
Brake failure. Safe or unsafe? Unsafe
Steering failure. Safe or unsafe? Unsafe
Operating your forklift outside the warehouse. Safe or unsafe? Safe
Keeping your seatbelt on when you operate the forklift. Safe or unsafe? Safe

Question 79

What should you do when you park a forklift?

Choose **TWO** the correct answers:

Correct Answer
Get off, making sure you maintain three (3) points of contact.
Lower the forks or the forklift attachment all the way to the ground.

Question 80

Why should you take out the ignition key before you leave a forklift?

Correct Answer
To stop someone taking the forklift without permission.

Feedback: That's right! You chose the right answer.

Score for assessment

TLILIC0003 Licence to operate a forklift truck

Knowledge Assessment	
Student name / ID:	
Student signature:	
Correct answers:	_____ / 80
Percentage:	
Result (circle):	Satisfactory Not satisfactory
Trainer/supervisor name:	
Trainer/supervisor ID:	
Signature:	



Assessor comments to clarify assessment results:

.....

.....

If you have any questions about your results, speak to your trainer/supervisor.