

Tip Truck

Record of Training Logbook / Verification of competency (VOC)



RIIVEH304E
Conduct tip truck operations



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Operator, employer, supervisor and training details(i)

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Purpose of this logbook

This logbook is to record on-the-job training. This logbook can be used in two ways:

1. A company doing in-house training

A company can use this training logbook to show they have met their duty of care obligations under the OHS Act by showing evidence that an operator is trained and competent.

2. A registered training organisation (RTO)

A registered training organisation (RTO) delivering the units of competency from the RII Resources and Infrastructure Industry Training Package can use this logbook as part of a training program to gain a qualification.

Supervision by a competent person

The person supervising the operator must be deemed competent to supervise the training. The supervisor/trainer may hold an existing earthmoving licence or qualification, may have a Certificate IV in Workplace Training and Assessing, may have on the job experience gained over time, or any or all of these.

Using the logbook for verification of competency (VOC)

As well as being a record of training, this logbook can also be used as a document to record verification of competency.



Operate tip truck

PC 3.1

Check hazards and risks

Identify and manage site operating hazards and risks and apply safe operating techniques according to workplace procedures

Description of work/training performed
<p><i>I looked around the site and found that a busy footpath was near my working area. People walking by might be at risk. I put up barricades and signs to warn people of the danger nearby.</i></p>
<p><i>I had to use the tip truck near a trench. The trench was about 2 metres deep. No-one had put up any warning signs or barriers. I put up a row of barricades 3 metres away from the trench. This would give me a safe working distance and also keep other people away from the trench.</i></p>
<p><i>The work site is noisy. A jackhammer was being used nearby so I wore some ear muffs while I worked. I also put on other PPE including steel capped boots and a hard hat as there were safety signs telling me to wear these.</i></p>

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: <u>21 / 05 / 2020</u> Start time: <u>8:30</u> am pm	30 <i>minutes</i>	Make: <u>Hino</u> GMV: <u>15 tonnes</u> Tare Weight: <u>6.2 tonnes</u> Reg: <u>XYZ 123</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on-the-job experience</u> <u>and Cert IV</u>
Date: <u>23 / 05 / 2020</u> Start time: <u>9:00</u> am pm	15 <i>minutes</i>	Make: <u>Hino</u> GMV: <u>15 tonnes</u> Tare Weight: <u>6.2 tonnes</u> Reg: <u>XYZ 123</u>	Name: <u>Nathan Deeman</u> Signed: <u>Nathan D</u> Experience/qualifications: <u>20 years on-the-job experience</u> <u>and Cert IV</u>
Date: <u>30 / 05 / 2020</u> Start time: <u>9:15</u> am pm	45 <i>minutes</i>	Make: <u>Hino</u> GMV: <u>15 tonnes</u> Tare Weight: <u>6.2 tonnes</u> Reg: <u>XYZ 123</u>	Name: <u>Sam Hasseron</u> Signed: <u>S.H.</u> Experience/qualifications: <u>Cert IV in Training and Assessing</u> <u>and RII RTO Statement of</u> <u>Attainment in Tip Truck</u>

Element 1

Plan and prepare for tip truck operations



Plan and prepare for tip truck operations

PC 1.1

Work requirements

Obtain, interpret and confirm work requirements

Description of work/training performed

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:

Element 2

Conduct tip truck pre-operational checks



Conduct tip truck pre-operational checks

PC 2.1

Conduct checks

Carry out prestart, start-up, park and shutdown according to workplace procedures

Description of work/training performed

Date/time	No. of hours	Machine details	Supervisor/competent person
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:
Date: Start time: am pm		Make: GMV: Tare Weight: Reg:	Name: Signed: Experience/qualifications:

Element 3

Operate tip truck

