

TRACTOR – Daily Inspection Checklist

Week Starting: / /

Company/Site:

Machine Type:

Machine Hours: / /

Machine Number:

CHECK DAILY BEFORE EACH SHIFT: [✓] = OK [✗] = Action needed [N/A] = Not applicable	Mon	Tue	Wed	Thur	Fri	Sat	Sun
WEAR or DAMAGE: chassis, guards, belts, rams, hoses, cables, electrics, connections, driveshaft, gearbox ...							
OPERATORS POSITION: seat, seat belt, ROPS/FOPS, mirrors, visibility, air conditioning, loose objects ...							
WHEELS, TYRES: nuts, pressure, wear, condition ...							
FLUIDS: fuel, oil levels (engine, power steering, transmission, hydraulic) coolant, battery, brake fluid, clutch fluid, windscreen washer water, check for leaks ...							
ATTACHMENTS: wear/damage, three point linkage, safety guards, PTO cover, safety chains ...							
WARNING DEVICES: horn, reversing beeper, alarms, lights, rotating light ...							
SAFETY EQUIPMENT: guards, steps, handrails, PPE, fire extinguisher, first aid kit, operator manual, warning signs, locks, UHF radio ...							
AFTER START UP: check operation of pedals, controls, steering, brakes, dash and warning lights ...							
Operator completing check to clearly sign their name at bottom of each column							

FAULT REPORTED BY: Date: / /

Description of fault:

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TAG MACHINE. Start new page when tractor is returned to use.

ACTION TAKEN TO RETURN TO SERVICE:

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REPAIRED BY:

Date: / / Signature: